Queries and Detail Grids

Class Syllabus

Topics Covered:

I. Tracking Current Events and Accounts Receivable
   A. Tracking Your Current Events
   B. Generating Reports from a Result Grid
   C. Generating a Print for Multiple Events
   D. Generating Batch E-Mail
   E. Running an Accounts Receivable Query
II. Creating a Custom Events Query
   A. Running an Events Query
   B. Grouping Query Conditions
   C. Changing the Conjunctions in a Query
   D. Querying Your Customer Database
   E. Querying Your Prospective Customers
   F. Using Relative Date Ranges in an Events Query
   G. Printing the Grid Data
III. Using Activity Queries
   A. Tracking Food/Service Items in Express and Standard Versions
   B. Printing Bar Codes
   C. Tracking Payments Activity
   D. Tracking Sub-Event Activity
IV. Customizing the Results Grid
   A. Switching Chart Types
   B. Customizing the Chart
   C. Viewing Grid Results in Layout View
V. Q & A